

## TEACH TEXARKANA TEEN LEADERSHIP COUNCIL (TLC) GUIDELINES

1. The duties of Council Members are to help plan teen activities such as, but not limited to, Teen Game Night (TGN), Teen Movie Night (TMN), the Fall inFormal, the Progressive Dinner, and the Teen Ball. They also execute those plans to learn what it means to be a leader, organizer, delegator, and worker. TLC Members not only plan – they do. They are on the front lines and behind the scenes serving their fellow teens.

2. The purpose of being a Council Member is to serve faithfully (that means to give constant support) and to be committed (that means to be devoted to the task without deviation of change in plan) to a year's worth of service to all teen activities – even if you cannot attend all teen activities. Being on the Council also means pledging to help organize, implement, and staff (as necessary) a year's worth of teen events, and agreeing to respond in a timely manner when contacted via text. It also means agreeing to attend in-person meetings.

a) All teen activities must comply with the governing documents of TEACH Texarkana events: the Bylaws, Standing Rules, TEACH Texarkana Activity Guidelines, TEACH Texarkana Guidelines for Clubs and Groups, and the TEACH Texarkana Dress Guidelines.

b) All participants (TEACH Texarkana members and their guests) are expected to abide by the TEACH Texarkana governing documents. Additional behavior and/or dress guidelines may be instituted for any teen event or project. Information for events shall be published on the website calendar, forum, and social media pages.

c) TLC Members are expected to step up to the plate and help whenever and wherever possible. They are servant leaders.

3. The Teen Leadership Council (TLC) has no official positions (such as president or treasurer); all Council Members serve equally and are assigned job titles as each event is planned. There shall be at least three (3) but no more than seven (7) Council Members each year.

4. The TLC is open to all teens whose families are members in good standing of TEACH Texarkana. Sign-ups shall open at the April Monthly Meeting and close at the May Monthly Meeting each year. Each teen desiring to be on the Council shall fill out an online application (which includes a Code of Conduct agreement) and submit one letter of recommendation from a non-relative adult. The Teen Leadership Council Advisors (TLC Advisors, headed by the Teen Director of the TEACH Texarkana Board of Officers) shall select the Council Members from all applications submitted

by the deadline date. Council Members may serve consecutive terms but returning Council Members may also be evaluated based on their previous year(s) performance.

5. The TLC will follow the TEACH Texarkana calendar year. In June – early July, there shall be a ‘Get to Know You’ Meeting where the Council shall plan out the July through January activities. The Council shall meet again in December – early January to plan out the February through June activities. The council shall end the year in May or June with a get-together to recap the year to assess the year’s events, welcome incoming Council Members, and thank outgoing Council Members.

6. TLC members shall be required to attend all council meetings unless excused by the TLC Advisors.

7. Disruptive, disrespectful, or unkind behavior by any TLC Member shall not be permitted.

a) A Code of Conduct offense shall first be brought to the attention (via email) of the Teen Leadership Council Member and his/her parent(s) for correction. If the same code of conduct offense continues, the TLC member shall be dismissed from the Council.

b) If a second, but separate Code of Conduct offense by the same Council Member occurs, it shall be considered a second offense, and the Council Member shall be dismissed with an explanation via email from the Council.

8. TLC Members are to remember they are leaders and representatives of the teens in a Christian homeschool organization, and they should behave as such, setting examples for their peers and being a light in their communities. (I Timothy 4:12)

*Reviewed February 2025*